

La Cañada High School  
Music Parents Association  
Association Meeting  
March 5, 2018

- I. **Call to Order** (M. Urata): The meeting was called to order by President Mark Urata at 8:06 pm.
- II. **Approval of Minutes** (E. Bohannon): Nadia Ali moved to approve the minutes from the 02/05/18 MPA meeting, Kelly Leyva seconded. The motion passed.
- III. **REPORTS**
  - a. Music Studio (Wayne Page): Looking to schedule final walk through for electrical wiring. Wiring being scheduled for Spring Break. There will be a separate meeting to discuss equipment priorities.
  - b. Financial Report (Cliff Guan):  
Financial Report for this month does not include income from dinner show. Cliff is still receiving this information and will have an update at our next meeting.
  - c. Accounts Receivable (Patricia Quon) Patricia could not attend and asked Mark Urata to speak on her behalf. Patricia indicated that we need to do a better job of collecting the fees/donations for the program. Particularly with the 7/8 programs where roughly half of the students have not paid the annual fees/donations. Additionally, for 7/8 Disneyland trip she has no record of collections for the tickets. Jason Stone mentioned that he is sure Mr. Myers has collected the checks and will follow up with him directly. Cliff mentioned that three students used money in their student account to pay for the Disneyland trip. There is also a discrepancy with Color Guard dues where only 4 out of 17 students have paid and Winter Drumline where 8 of 19 students have paid. There was much discussion on the best way to communicate with families on the importance of supporting the programs and collecting fees/donations.
  - d. Instructor's Reports (Ms. Munday; Mr. Myers): Looking forward to events this week. Ms. Munday discussed how difficult it is to prepare for the Concerto concert while dividing her class time between both the strings and woodwinds. Additionally, since the woodwinds are not part of the zero period orchestra, they rely on students to volunteer and show up during zero period to practice. Also, there are key Winds parts for some of the concerto music where we don't have any students who can play the music. Ms. Munday brought up the idea of bringing in one or two musicians to help with the winds preparation and rehearsals and perhaps fill in the empty spots. This is important as the soloists performing in the Concerto work very hard and Ms.

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Munday wants them to have the best possible orchestra back up for their performances. It was agreed that Ms. Munday should put together a proposal including costs and submit it to both Jason Stone and Mark Urata for further discussion. In lieu of an April MPA meeting, Elizabeth Bohannon will review the bylaws to see what we need to do to approve any funding for this request.

- e. Communications (Michele Wilcox): Michele was unable to attend but sent an email with updated information. She has created the Recording Studio page on the website to garner donations. The link is:  
<http://www.lchsmusic.org/studio.html>.  
Michele also created and printed a foam board panel showing the website for the recording studio. This was set on an easel at the Dinner Show, and I know the intention was to put it up at the LCFEF Gala. She would like to publicize the Festival concert on Wednesday – and needs the music information from Mr. Stone to do so.
  - f. Special Events-Dinner Show (Nadia Ali): Expenses were roughly \$13K in line with last year. So far it looks like sponsorships were down from last year and more in line with 2016. Nadia will have a more detailed update for next meeting.
  - g. Club LC: April 13<sup>th</sup> at LCPC. : We need a person to head up Club LC and Michelle Lynskey agreed to take on this task! Thank you Michelle!
  - h. Ireland and Upcoming Events (Mr. Stone): Ireland, Mr. Stone is still collecting \$\$ for the tour jackets and luggage fees. Everyone attending including parents/chaperones need to pay to offset luggage fees for all the instruments. This coming Friday (March 9<sup>th</sup>) is the Band Festival and we need volunteers to set-up and run the booth. At the end of the meeting, Sheryl Madonna, and Tracey Torres agreed to do the morning set up. Elizabeth Bohannon will be there late morning and is able to stay through the rest of the day to help run the booth.
- IV. OPEN FORUM: No additional topics for this meeting.
- V. **Adjournment:** Meeting was adjourned by President Mark Urata at 9:08 PM  
Due to conflicting schedules for Jason Stone and key board members there will be no MPA meeting in April. As a result, Michelle Lynskey may call a separate meeting to organize for Club LC which is on Friday, April 13<sup>th</sup>.