

**LA CANADA HIGH SCHOOL
MUSIC PARENTS ASSOCIATION
MINUTES
May 13, 2019**

I. Call to Order (Elizabeth Bohannon) at 7:05.

II. Approval of Minutes (Michele Wilcox)

- a. Adam Kline moved to approve the minutes from April 15, 2019, and Michelle Lynskey seconded the motion. Minutes approved.

III. REPORTS

a. Financial Report: (Marshall Bohannon)

- i. We are not done with the year yet, and have a few things to pay, but the bottom line is we're going to be good and break even.
- ii. In finishing up the year...
 1. We don't have final numbers on Club LC. There were a lot of walk-ins, and a couple more invoices coming in. Once reconciled, the CPA will receive 20% of the net profit, per our agreement with them for this event.
 2. Reconciliation with the District is not yet complete. Per a standing agreement, MPA pays 55% of the annual technical instructor costs while the District pays 45%. This was a transitional year as we changed the status of the techs to contractors with the district at the beginning of the fiscal year (July 1). Next year the techs will invoice and be paid directly by the district and then the district will invoice MPA for the 55% per our standing agreement. This should make it much easier to manage and plan.
- iii. The budget for next year will hopefully be set in the next month. We will have a much better feel for real costs, and therefore a much more accurate account of what fees to charge, including travel. Once that budget is tentatively set, it will be emailed to the Board for an initial vote. The next meeting for an official vote won't be until August, however, some spend needs to happen before that (Band Camp etc.), so the email vote will spark that.
- iv. We want the fees etc. to be more reflective of true costs, so that the programs and trips pay for themselves.
- v. For things that are mandatory/necessary (i.e. Band Camp and Orchestra Retreat), we will need to subsidize the students who can't afford it from general funds. It would be wonderful to have a scholarship fund, but we just don't have that at this time. That's why we encourage the student accounts via the raffles and Poinsettia Sales. We are looking for other ways to subsidize the lower income students.

b. Instructor's Reports: (Mr. Stone, Ms. Munday; Mr. Myers)

i. Mr. Stone:

1. Thank you for attending Club LC.
2. Instrumental Pops Concert is tomorrow night.
3. Awards the next Tuesday – 7pm for Orchestra, 8pm for Band.
4. Jazz Band in the Park the Sunday before Memorial Day, and then the parade the next day.
5. It's shaping up that next year's count is about 100 – 24 Guard and 76 Band. However, we don't really know for sure until school starts and the schedules all get worked out.
6. An updated Elementary program still being pushed by Mr. Stone.
 - a. Wendy Sinnette is all for it, however the three Principals are not wanting to change anything. They think the parents are fine with the program, which is not true. Further, it's sad to accept a mediocre program in a district that requires excellence.
 - b. Due to some staffing changes, this would really be a great time to overhaul the program. But Mr. Stone can't get a conversation going with the Principals.
 - c. Elizabeth Bohannon will be emailing the Board to see who has children in the elementary grades as an "in" with the Principals to try and get a meeting with them. Perhaps a plea from the MPA would help.
 - d. The idea of restructuring would be that the K-3rd grades' programs would be consistent across the schools. The 4th-6th grades' programs would have every student in an ensemble (choir, music, or drama) for their once a week class within school time. Also – the 6th grade play/musical would include all those elements. This would give them a solid foundation with the benefits of those arts, and then if they choose to move on in the program in 7/8, they have a good foundation coming into our program that way. It creates an organic evolution through the high school program.
7. A date is being set for a NY Trip meeting. Difficult this time of year (to not schedule over another program's events), but it would be good to get that set as soon as possible so that payments for the trip can be spread out. The MPA will not be collecting for the trip – it will all go through Encore Tours. The trip will include the 9-12 Band and Orchestra. The trip will be during Spring Break, and the groups will perform at a Festival at Carnegie Hall that Monday. Outside friends and family (that live in the NY area) will probably be able to attend the concert for free.

ii. Ms. Munday:

1. We are ready for the Concert tomorrow.
2. Thursday, Ms. Munday will begin “listening for juries,” which is the Orchestra’s finals, including scales and other technicalities. It will take a while to get through all of them.
3. Getting a lot of calls for students who are transferring into the district to get information. We currently have about 12 seniors leaving, and about 10 new students coming in, and the numbers will go up a bit. The program is in good shape.

iii. Mr. Myers:

1. N/A

c. Communications Report: (Michele Wilcox)

- i. Gearing up for next year, so once this school year closes, I will be updating the website to reflect next year’s information.
- ii. I will be adding information for registration as it’s received.
- iii. When we start gearing up communications in the summer, I’ll be providing Sandy with a rundown of communication options (Website, Facebook Group, Calendar etc.) to post in the Constant Contact.
- iv. Elizabeth Bohannon would like to have an initial program parent meeting, one for 7/8, one for 9-12. It seemed to be helpful last year.

d. Fundraising Report: (Wayne Page)

- i. The Great Clips fundraiser is not working. The restaurant ones don’t work either – we receive pennies. We need to think of something else.
- ii. Would like to consider a Mardi Gras event. However – that falls around Dinner Show time. So, perhaps a Mardi Gras themed Dinner Show? We certainly need a larger venue (the hunt is on for that), so the change might meld well together. The hope is with the larger space, plus the type of theme, more money will come in from attendees from outside our group.
- iii. Another fundraiser idea would be to charge parking for the JPL Open House that happens in spring. We would have food and music, and perhaps bring in Science Fair entries for display etc. We would then have a constant shuttle to/from JPL. We could get JPL Academy involved and have it be an integrated school function.
- iv. **Gift Card Sales**
 1. n/a

e. Club LC: (Michelle Lynskey)

- i. This event was awesome. This year's Jazz Band was amazing and they rocked the house. The Chamber's talent is solid this year. In fact, Michelle can't even find video – everyone was too busy dancing, which in this day and age is a testament to the quality.
- ii. The evening went smoothly. We ended on time. Load-in was easy. We had a load-out issue with some lights (someone cut them thinking it was a zip-tie), but that's been fixed. If that's the biggest problem with an event like this, we'll take it.
- iii. Last year, it was like pulling teeth to get help from the choir parents. This year was the opposite. They helped so much, and it really made the event a community effort. The whole night felt that way.
- iv. We had 110 tickets sold by Wednesday's cut off. At cut-off time, we had another 50 sign up. We probably need to have a front-loaded discount, and then significantly increase the price at a certain point in order to have the ticket sales be more accurate prior – for things like catering counts. Michelle was off by her body count by three, so she was pretty accurate this year. This was fine because this caterer always brings a lot of food.
- v. Another 50 at cutoff if you don't do

f. Jazz Band in the Park: (Michelle Lynskey)

- i. Load-in/sound check will be around 4-5:30pm. 5:30-6pm would be a good time to give them food. Last year the parents brought food and it went over well for them, the kids loved it.
- ii. Last year, we had a section blocked off to have food, and to socialize during breaks, and that went well. Want to do that again this year.

IV.

a. Orchestra Update: (Yvonne Lim)

- i. N/A

b. Winter Color Guard Update: (Michele Jones)

- i. N/A

c. Winter Drumline Update: (Dino Lorenzana)

- i. Nothing to report.

d. 7/8 Band & Orchestra Update: (Adam Kline)

- i. Nothing to report.

V. New Business

a. Approval of new Board members for 2019-2020 (Elizabeth Bohannon)

- i. Michelle Lynskey moved to approve the roster. Wayne Page seconded the motion. Board Roster approved.

b. Field Trip Slips (Jason Stone)

- i. Sandy Miller is getting the new year's field trip permission slips ready. Michele Wilcox will make them "fillable" PDFs and post them on the website. This way, they'll be ready during June's mini camps to collect them prior to Band Camp.
- ii. Jason is going to investigate the documentation requirements from the District. He would like to have the Field Trip Binder copied so there's one on the truck, and on each bus. But he must make sure copies are okay.

c. Other Summer Events

- i. There are many meetings happening regarding upgrades being done with the practice rooms, mix rooms, cabinets, offices etc. which is being done with District bond money and funds raised from the boosters. The hope is that it will be done at the same time during the summers.
- ii. Wayne would like to have some kind of event, such as a ribbon cutting ceremony to present to the District, Boosters, and other parents in the community. Some ideas might be during the Tailgate party, or perhaps as part of the presentations at back to school night. Timing is an issue at the beginning of school. Jason will talk to the Administration.
- iii. We are still looking for solutions for translations of our information in other languages. Ms. Munday has someone she wants to talk to about that, and will get back to us.

VI. OPEN FORUM

- a. Thank you to the Echternachts for their 13 years of service to the program! This is their last meeting... Please come visit!

VII. ADJOURNMENT at 8:05pm.

Prepared by:
Michele Wilcox
(VP of Communications)
Substitute for Deborah Parker