

La Canada High School Music Parents Association  
Board Meeting

**Minutes**  
**April 15, 2019**

**I. Call to Order** (Elizabeth Bohannon)  
7:10 pm

**II. Approval of Minutes** (Deb Parker)  
Michelle Jones moved, and Adam Klein seconded. Motion passed.

**III. REPORTS**

a. **Financial Report:** (Marshall Bohannon)

YTD – more money has come in than has gone out. However, there are several expense receipts that have not been submitted. The District will need to reimburse MPA for instructor payments. All in all, we are on track.

The Dinner Show netted \$20K so down \$9K due to family sponsorships. We want to get the dinner show committee running during the summer. This year everything was moved up.

The first two items, sweatshirts and t-shirts, we did not raise enough to pay for them all. The general fees included the t-shirts. Student leadership does bake sales at the Summer during Music in the Park.

The trips are expected to pay for themselves, but we didn't charge enough. Next year we will have a better prior year's specificity. The San Diego trip cost us more because it wasn't originally in the budget.

We are attempting to have people meet earlier to prepare the budget. When Color Guard traveled to Dayton, we didn't know we were going to have to pay for rehearsal space and a truck. Shipping items won't help because the performers need a truck.

We have collected student fees better this year than in the past. We have been following through and will continue to do so.

b. **Instructor's Reports:** (Mr. Stone, Ms. Munday; Mr. Myers)

Pops concert is in the middle of May and features band and orchestra. April 25, 26, 27, and 28 is the musical Momma Mia. Chamber students performed for the parents last weekend. The concerto concert is next weekend. The students are working on an Easter breakfast.

- c. **Communications Report:** (Michele Wilcox)  
Nothing to report.
- d. **Fundraising Report:** (Wayne Page)
  - i. Gift Card Sales (Ceci Nava)  
Second Monday of every month.
  - ii. Foundation Silent Auction – MPA Items (Wayne Page)  
Foundation is down 30%. Gala was down 100 people. We will get \$250.  
Michelle is buying the remaining jewelry.

Hair cut fundraiser is in full swing but the app is a little off putting. It appears emails are being used for spamming.
- e. **Club LC:** (Michelle Lynskey) – Friday, May 10<sup>th</sup>.  
Club LC is at the church and no alcohol is allowed. The four remaining auction items will be displayed for people to buy.

Meeting tomorrow at Michelle’s abode. She is trying to do it early. Club LC is a signature night with jazz band. Chamber singers also perform. The choir does bring significant volunteers.

We need volunteers so that we have a better showing than the choir since they only receive 20% of profits. Ticket prices are \$55. Tomorrow it will be Jean Stroud and others creating a sign-up genius for volunteers.

- f. **Orchestra Update:** (Yvonne Lim)  
String quartet played at JPL.
- g. **Winter Color Guard:** Update: (Michele Jones)  
Color Guard moved up a level competitively and it was a year of growth and learning.
- h. **Winter Drumline Update:** (Dino Lorenzana)  
Great season.
- i. **7/8 Band Orchestra Update:** (Adam Kline)  
Next year, orchestra should co-chair events, so we are not so band heavy. We should have an orchestra point person. We are usually band heavy at most events. We are looking at trying to recruit more orchestra parents.

#### IV. **New Business**

- a. Communications Strategy is to send out the Constant Contact in Korean and Chinese community. Adam Kline would like to get the communication going for

the Asian parents. We can talk about the messaging over the summer. Adam would like to view the first communication before recruiting translators.

Ms. Munday doesn't have a roster until the first day of school. Admin is reluctant to give out information because there are adjustments until the first week. The Chuns are Korean. There are cultural and language barriers that we need to address.

- b. New Board position: Dinner Show Chair (E. Bohannon)  
Would like to add these positions to the board. Nadia moved to have the Dinner Show positions added to the board. Wayne seconded and the motion passed. Michelle is happy to come back to help the night of after her children are out of the program. It would be helpful if we could find someone with production experience. People want to be asked. We need to do a better job of outreach.
- c. Board Roster for 2019-2020 (E. Bohannon)  
We will be purchasing new uniforms soon. We have a couple openings on the board. Michelle Linskey moved to pass the board and Adam Kline seconded. Motion passed.

**V. OPEN FORUM**

Wayne: Recording studio cabinet work will be done this summer. There will be a new office for the three instructions. All the cabinets will come out to the soffit. The cabinets will have new door fronts. Painting will be touched up. Wainscoting will be installed to stop/mask nicks and dents. A second mix room, basically a computer, will be installed but without disrupting the amount of storage. We are attempting to find a studio designer. They had a meeting this week regarding a designer. Wayne wants to complete the mix room. The project is actually under budget.

Open house will display a recording session. It will start at 6:30 p.m. There will be a joint party with MPA and boosters in the fall.

**VI. ADJOURNMENT**

8:03 pm adjourned.

By Deborah Parker  
Secretary