

La Canada High School Music Parents Association
Board Meeting

MINUTES
August 11, 2019

1. **Call to Order** (Elizabeth Bohannon) @ 5:50 pm
Attendance: Shannon Berry, Elizabeth Bohannon, Marshall Bohannon, Jenna Kern, Adam Kline, Kate Kline, Yvonne Lim, Michelle Lynsky, Jason Northrup, Julie Pao, Deb Parker, and Michele Wilcox.
2. **Approval of Minutes** (Deb Parker)
Michele Wilcox moved to approve the minutes and Adam Kline seconded. Motion passed.
3. **REPORTS**
 - a. **Financial Report:** (Marshall Bohannon)
Last year, the previous admin had spent \$40K more than they took in. This past year, a lot due to Dayton trip, we ended with an \$8K deficit. This year, the budget team sat down with instructors and knew the questions to ask. We recalibrated the fees. We asked for a \$200 donation. Last year, the donation was incorporated into the budget. This year, the donation is over and above the budget.

We learned a lot from Dayton. Color Guard is not going to Dayton this year, but Drumline will be going. Drumline performers must go so we will potentially have to pay. The band-color guard Championship is two nights instead of one.

Band Camp may not happen next year due to cost. We ask that parents not tell their kids yet because Mr. Stone is not yet settled on this issue.

We need to find a financial parent to take over treasurer and accounts receivable. Michelle Lynsky moved, Jason Northrup second, motion passed.
 - b. **All Parent Meeting on Monday August 19th** (E. Bohannon)
 - 7/8 Meeting @ 6:30 pm – Elizabeth will show sample email and will introduce board members. Adam Kline will recruit a 7th grade parents. There will be sign-up sheets. Deb will send out templates and will have blue tape for sign up signs to be posted on cupboards/walls.
 - Heads of programs need to recruit.
 - c. **Constant Contact Translation:** (Michele Wilcox)
 - Yvonne has gotten two parents for Korean translation
 - Kate Kline will be doing Chinese translation

The translations must be sent in a pdf. Michele will convert pdf to j-peg. Goal is for translators to get it out on Tuesday. Elizabeth will create an email in English and then parents will translate to Chinese and Korean to go out to all parents and then our parents who need translations will sign up. We also will have kids sign up their parents.

When submitting to Michele, what article it is and what language it is must be written in English so that she knows the appropriate constant contact to reference.

d. Fundraising with Revolution Prep:

Jean Stroud is with a company that will offer a practice ACT and SAT test for \$20/student. It will be scored immediately. MPA would be responsible for advertising it to the school. We could do it as a student's fundraiser.

We still need Principal Cartnal to approve.

Marshall moves to approve this fundraiser, Jason seconds. Motion passed.

e. Dinner Show: (Michelle Lynskey) – Friday, May 10th.

February 1 is very early this year. Nour can hold 450 but there might be an issue with tables. We have to seat 240 guests and we also have to pipe and drape for band & orchestra so we need additional room for 170 students.

Adam Kline will call Robert tomorrow at Nour, Brookside, and Rosemont Pavilion at 2 Fwy & 5 Fwy. We need another venue. If we separated the 7/8 and 9-12 on separate nights, we may have an easier time of finding a local venue.

Michelle Linskey needs to provide a recommendation to Elizabeth. We need to pitch it to Jason immediately to make sure he is on board.

4. OPEN FORUM

- a. Looking for shadow for Michelle Lynskey for Dinner Show.
- b. We will pay baggage fee and for jackets if students are unable to pay for those when traveling to NY.
- c. Karen Hurley is no longer principal of PCR so we may want to go back to the principals with the elementary school idea for band.

5. ADJOURNMENT

Adjourned at 7:55 p.m.

By Deborah M. Parker
MPA Secretary