

La Cañada High SchoolMusic Parents AssociationBoard Meeting MinutesApril 12, 2021

- I. Zoom Meeting Called to Order (Dino Lorenzana) 7: 04PM.
- II. Approval of Minutes (Genna Kern) Charles motions to approve and Nadia seconds motion. Motion Passed.
- III. Reports
 - A. Financial Report (Charles & Octavia Thuss)
 1. Income statement
 - a. \$3200 collected from Color Guard and Drumline contributions
 - i. Drumline: 5 fees paid /11 fees budgeted / 16 students enrolled, but 2 forms are in progress.
 - ii. Color Guard: 8 fees paid /11 fees budgeted / 15 students enrolled
 - iii. \$1100 collected in donations
 - iv. How do we encourage all participants to pay their fees
 - A. Jason communicates to third period
 - B. Ask kids to communicate in program Facebook Group, GroupMe, Text Messaging group, etc
 - b. \$50 check was received from 7/8 Orchestra
 - c. \$360 received from Revolution Prep (\$760 total of which \$400 went to students)
 - d. \$300 netted from the Wipes fundraiser
 - e. \$1000 donated by National Charity League of Glendale from Jason producing piano tracks
 2. Expenses
 - a. \$3,905 Tech salaries, the district is a month behind in billing MPA
 - b. \$477 spent on the deposit for an Orchestra retreat
 - c. Insurance, Directors and officer's liability policy
 - i. Updated district arrangements may allow for updating this insurance policy
 - ii. Charles will keep the policy in the budget
 - iii. Checking on the employee policy changes
 - d. \$1500 budgeted for senior Awards
 - i. Jason will manage awards after a discussion with Jennifer and Jimmy
 - ii. The Senior Night program is not yet developed
 - e. Equipment purchases
 - i. Jason needs to buy a power station
 - ii. Jason staying within \$5,000 from city instrument donation balance
 - iii. Charles said more funds were available than the \$5000
 - iv. If Color Guard and Drumline cover tech salaries, then more funding for instruments is available.
 - f. Uniforms (Adam)
 - i. Jason will talk to the district about paying for half the uniform expenses
 - A. Band big ticket items should be included in the district 3 year projected budget plan
 - B. Band uniforms are a big ticket item every 10-15 yrs
 3. Future Budgeting
 - a. This summer we will hold a strategic budget planning meeting

- b. Charles would like to make a 5-7 yr plan for reserve spending by identifying the big goals
 - i. Uniforms
 - ii. Vehicle replacement costs
- c. Produce a timeline of expected expenses for future district support

IV. Instructor's Reports (Mr. Stone, Mrs. Munday, Mr. Myers)

A. Mr Stone

1. Football Games (varsity and flag)
 - a. 32 band members attended the varsity football game
 - b. Bell covers and masks were provided
 - c. The 7-12 Band musicians now all have instrument masks and bell covers
2. Instruction is slowly resuming on campus
 - a. Juniors and Seniors will start on campus tomorrow
 - b. This week will be a big adjustment with the band now playing outside
 - c. Afterschool band programs will start later, with the exceptions of Winterline
 - i. Battery and Color Guard will stay on the same outside meeting schedule
 - ii. Jazz Band is not meeting in person yet, but may start on a future Tues or Thurs schedule
 - d. Band is preparing for a potential outdoor concert
 - i. It is challenging to incorporate those students at home
 - ii. Maybe we can work out a performance in May
 - e. Graduation
 - i. Will be held in the Rose Bowl with limited capacity
 - ii. The Band does not want to take seats away from senior families
 - iii. For now the band will work on preparing a recording to be played during the ceremony
 - f. Mini Camp is planned to be in person the week after graduation
 - g. Fall programs are in the planning stages
 - i. The Western Band Association is looking for performance locations
 - ii. Band travel and competition is still un-confirmed
 - h. St Patrick's Day Parade in Ireland Trip
 - i. The school board approval will be required and this process has not started yet
 - ii. We will use the same travel agency (Encore)
 - A. Using the previous voucher agreement
 - B. This trip with guaranteed full refunds- except for payments using previous vouchers
 - iii. MPA members voiced recommendations for aggressive travel insurance

B. Mrs. Munday

1. An Orchestra hybrid model is soon to begin with In-person and online participants
2. Most students are remaining virtual
3. No concerts planned yet
4. Maybe we will prepare a new arrangement of Pomp and Circumstance, including strings in a recording for graduation
5. Thank you MPA for the retreat deposit
6. Most kids say they love the trips: retreats, San Diego festival, and Ireland
7. We all loved the radio show virtual performance

V. Fundraising Report (Wayne Page)

- A. Dona Maria- continues
- B. Raffle
 - 1. \$20-30,00 is typically raised. But current purchases are only reaching \$830
 - 2. The Raffle sales end on April 30th
 - 3. It is easy to sell via email contacts and funds contribute to student accounts to help pay for trips
 - 4. Ireland costs students around \$2600
- C. Boost-a-thon raised money for the recording studio
 - 1. \$50,000 was raised, \$20,000 will be spent on the recording studio
 - 2. More donations are still coming-in
 - 3. Hoping to complete the control room this summer
 - 4. We should explain how these funds are put to use in the Constant Contact
 - 5. Some students have used demos made in the recording studio for college applications
 - 6. The Boost-a-thon provided good media exposure
 - 7. It will be re-launched on LCPlay+
 - 8. The show was hugely successful, performing better than previous fundraisers. We learned a lot.
- D. Revolution Prep
 - 1. More tests this weekend
 - 2. The program has been advertised in the student bulletin and Constant Contact

VI. Color Guard Update: (Christy Stephen)

- A. Will follow up with registration collections
- B. We need to unify some terminology and numbers
 - 1. Watch the donation amounts in emails vrs the form (\$250 fee vrs \$200 donation)
 - 2. April 24th Constant Contact wording of contribution vrs additional donation
 - 3. Octavia will update Sandy
- C. Color Guard continues to practice

VII. Special Events (Nadia Ali)

- A. Senior night: Can we have an outdoor dinner with the kids?
 - 1. Jason - Not sure, as there is a limit on the number of people permitted and masks
 - 2. May 25th senior night and award night to be combined, to minimize gatherings

VIII. President Report (Dino Lorenzana)

IX. OPEN FORUM from Zoom Chat

- A. Julie will help with Orchestra registration
- B. Lots of MPA members complemented the radio show

X. Adjournment 8:05

Respectfully Submitted,

/s/ Genna Kern

Secretary 2020-2021

The image shows a Zoom meeting interface. On the left, there is a grid of video thumbnails for participants. Some thumbnails are active, showing people in various settings. Below the thumbnails, names are listed: Nadia, Gina Hazelwood, Olivia Cha, Henry Thuss, and Shannon Berry. On the right side, there is a 'Participants (17)' list with names and icons for each participant, including Genna Kern, Jason Stone, Charles Thuss, Dino Lorenzana, Christy Stephen, Gina Hazelwood, Henry Thuss, Jennifer Munday, Mrs. M., Nadia, Octavia Thuss, Olivia Cha, Shannon Berry, and Tara Georgenes. At the bottom right of the list, there are buttons for 'Invite', 'Mute Me', and 'Raise Hand'.

Officers

- President - Francis Lorenzana
- CFO - Charles & Octavia Thuss
- Secretary - Genna Kern
- VP - Communications - Michelle Wilcox
- VP - Fundraising - Wayne Page
- VP - Special Events - Nadia Ali
- VP - Uniforms - Adam Kline

Board of Directors

- Accounts Receivable Treasurer & Database - Mark Sirof
- Field Show Competition Coordinator - Deb Parker
- Color Guard Rep - Christy Stephan
- Drumline Rep - Dino Lorenzana
- Home Football Game Band Coordinator - Genna Kern & Shannon Berry
- Orchestra & Band Instrument Rental Rep - Julie Pao
- Band Truck Driver - Bob Torres
- Marching Band & Concert Wear Rep - Jacob Kiledjian
- Orchestra Rep - Rose Malmberg
- Jazz Band Rep - *Open*
- Gift Card Coordinator - Ceci Nava
- ¾ Band & Orchestra Rep - *Open*
- Dinner Show Co-Chairpersons - Adam Kline
- Orchestra Rep: Julie Pao