

La Cañada High SchoolMusic Parents Board Meeting MinutesJuly 12, 2021

- I. Zoom Meeting Called to Order (Charles Thuss) 7:00 PM
- II. Budget Approval Introduction (Charles Thuss)
  1. Tonight's goal is to finalize the budget for the purpose of collecting student fees. Charles will review the budget, answer questions, and make adjustments as needed.
  2. Trip assumptions
    - a. "Band Camp" is local day camp
    - b. Orchestra will travel for Winter Retreat
    - c. Should Championship take place an additional \$230 fee will be charged to Band & Color Guard (CG)
    - d. Should Disneyland become available then an additional fee will be charged
  3. Staff changes
    - a. A new Color Guard assistant is needed, due to higher enrollment (increase from 18 to 34 students)
    - b. A new 7/8 instructor has been hired (replacement for Jimmy Myers)
  4. Student Fees are estimated from the 2019-2020 starting point
    - a. Fees are similar, but a bit lower without Cal Poly Pomona Band Camp
  5. Budgeted 8 programs (below + Jazz Band)
  6. Estimates for number of participants is higher than last year
    - a. 115 (81 Band and 34 CG)
    - b. 40 in Orchestra w 6 duplicates in Band
    - c. Winterline estimates: Drumline (DL) DL 20-25 and CG 34
    - d. 30 something in 7/8 Band
    - e. 30 something in 7/8 Orchestra
    - f. Q: Wayne- how can we recruit?
      - i. Jason- performances for target audience
        - A. Elementary visits
        - B. Q: Wayne – back to school night?
          1. A: Jason- too late to get involved in High School program, but 7/8 Yes
      - ii. Octavia – are we trying to recruit? Jason 7/8 sure
  7. Fee assumptions
    - a. 70% participants will pay fees, based past contributions after phone reminders
      - i. Best results when direct communication with parents (phone calls)
      - ii. Make sure we have communication structure in place
    - b. Assuming no donation – but will request
    - c. Clarification instrumental rental fee: it is an annual fee, not a semester fee
  8. Concert wear is an additional purchase for those needing it
    - a. \$150 tux
    - b. \$65 girls
    - c. Clarify this fee on registration form
      - i. donated used items are available
      - ii. exchange options as well
- B. Income review and volunteer assignments
  1. Student Fundraiser Estimates
    - a. \$3500 (bake sales w city permit) \$300 last Sunday

2. Poinsettia Sales
  - a. \$2000 net budget
  - b. Agnes Konefat will assume Poinsettia Sale leadership
  - c. Wayne will pass info to Agnes
3. Restaurant fundraiser
  - a. Donia Maria - Wayne will continue to coordinate
  - b. Need to recruit new parents for more restaurants
  - c. Booster Club allows us to sign up for dine-out nights
4. Amazon Smile to be combined with Script
  - a. Ceci Nava will manage these programs
  - b. Who started Amazon Smile account in the past? – account info needed
5. T-shirts fundraisers
  - a. \$2500 Jason and student president
  - b. Octavia will relaunch the tour shirt
6. Group photos
  - a. Yearbook photos (Band and Orchestra)
    - i. Bronson shoots Orchestra for free. Bronson makes profit from orders
    - ii. Band photo- in past \$25 in student donation for a print of the Band group or an individual package
7. Retreat pays for itself
8. Band Camp doesn't make profit
9. \$87,000 income from student fees
10. \$11,500 estimated Dinner Show revenue (need volunteer leadership)
11. Adam: consider 11-12% current inflation, especially for Winterline uniforms and buses
  - a. Jason talked to district about Band uniforms, Wendy and Mark- need costs for their long term projected budget
12. If we can't meet our budget, then MPA could adjust scope (such as less instruments repaired and purchased)
13. Staff budget will not change
- C. \$16,000 deficit forecasted
  1. The Winter Fundraiser could close this gap. \$20,000 raised in the past.
    - a. COVID resurgence concerns - Guests gathering would be limited
    - b. 7/8 Dinner Show Feb 12
    - c. 9-12 Dinner Show Feb 26
    - d. Adam unable to fill chair role, will list volunteer roles for recruiting
      - i. Advertise in the Constant Contact
      - ii. Mandatory Parent meeting
      - iii. Advertise looking for people who like to throw parties
      - iv. Teams of friends welcomed

### III. Fall Budget

- A. Adma Kline motioned to approve Fall Budget
- B. Wayne Page seconded
- C. Fall Budget approved

### IV. Fall Band Program registration due at Band Camp

- a. Enrollment forms will be ready before Band Camp
- b. Sandy and Jason will review forms prior to posting
- c. Sandy will send info in the Constant Contact

V. All Program Mandatory Parent Meeting Aug 23<sup>rd</sup>

- A. 7/8 meets at 6:30
- B. 9-12 meets at 7:30
- C. Jason organizes and explains the Music Programs
- D. MPA president explains MPA contributions and needed volunteers
- E. All volunteer leaders should prepare their signup lists and calendars
- F. Send a preview of volunteer needs to Sandy for the Constant Contact
- G. Some needed volunteers
  1. Cold callers to remind parents about program fees and use
  2. Financial helper who knows QuickBooks

## VI. 7/8 Back to School Night Aug 25

VII. 9-12 Back to School Night Sept 9<sup>th</sup>

## VIII. Future Board Meeting Logistics

- A. 2<sup>nd</sup> Monday at 6:30 PM
- B. Genna will send invites
- C. Jason will host if Zoom
- D. Next MPA meeting August 9<sup>th</sup> 7 PM
  1. Will prep for Parent Meeting Organization
  2. Note Band Camp overlap- Jason can start Zoom and pass admin duties

## IX. Adjournment 8:20

Respectfully Submitted,

/s/ Genna Kern

Secretary 2021-2022

Attendance:

The screenshot shows a Zoom meeting in progress. The main window displays a 3x4 grid of video feeds. The participants are:

- Top row: Genna Kern (Me), Jason Stone (Host), Charles Thuss, Adam Kline
- Middle row: Octavia's iPhone, Marja Decker, Genna Kern, Mrs. M.
- Bottom row: Julie Chow, Agnes Konefat, Adam Kline, Ceci's iPhone

On the right side, there is a 'Participants (11)' list with a search bar. The list includes the following participants and their status:

Participant Name	Status
Genna Kern (Me)	Active
Jason Stone (Host)	Active
Charles Thuss	Active
Adam Kline	Active
Marja Decker	Active
nelsonpage@msn.com	Active
Agnes Konefat	Active
Christy Stephen	Active
Mrs. M.	Active
Octavia's iPhone	Active
Julie Chow	Active

And Ceci Nava

**MPA Officers**

President - Wayne Page

CFO - Charles & Octavia Thuss

Secretary - Genna Kern

VP - Communications - Octavia Thuss

VP - Fundraising - Wayne Page

VP - Special Events - Nadia Ali

VP - Uniforms - Adam Kline

**MPA Board of Directors**

Accounts Receivable Treasurer & Database - Mark Sirof

Field Show Competition Coordinator - Deb Parker

Color Guard Rep - Christy Stephen

Drumline Rep - Genna Kern

Home Football Game Band Coordinator - Genna Kern & Shannon Berry

Orchestra & Band Instrument Rental Rep - Julie Pao

Band Truck Driver - Bob Torres

Marching Band & Concert Wear Rep - Rose Malmberg

Orchestra Rep - Rose Malmberg

Gift Card Coordinator - Ceci Nava

¾ Band & Orchestra Rep - Greg Curtis

Poinsettia Sale - Agnes Konefat

Dinner Show Co-Chairpersons - *Open*

Dinner Show Co-Chairpersons - *Open*

Jazz Band Rep - *Open*